

Form 1 Free Exhibit Storage Service

Registration Deadline: 15 September 2025

 Email: william.tsang@hktcdc.org

In order to provide better service to our valued exhibitors, HKTDC is providing 4 different types of Exhibit Storage Services for free and here is the summary:

Type	Purpose	Installment Time & Date	Retrieval Time & Date	Venue
<input type="checkbox"/> Move-in Storage	To avoid heavy traffic during move-in date	2:00pm-8:00pm, <u>October 11</u>	8:30am-8:00pm, <u>October 12</u>	Room N111-112
<input type="checkbox"/> Move-out Storage	To avoid heavy traffic during move-out date	5:00pm-8:00pm, <u>October 16</u>	9:00am-1:00pm, <u>October 17</u>	
<input type="checkbox"/> Overnight Storage	To store valuable exhibits, but not cartons	6:30pm-7:30pm, <u>October 12-15</u>	8:30am-9:30am, <u>October 13-16</u>	Room G305 (Hall 3C Entrance)
<input type="checkbox"/> Temporary Storage	To improve security measures during move-out date	After 5:00pm, <u>October 16</u>	Before 11:00pm, <u>October 16</u>	

Please tick {✓} wherever appropriate.

The above service is free of charge but you need to pre-register in advance by filling this Reply Form and faxing it back to us **on or before 15 September 2025**. In view of limited storage space, this service will be available on a **first-come-first-served basis**. Please note **NO on-site request** will be entertained.

Terms and conditions

We / I agree that, in consideration of HKTDC providing us / myself with storage space in the storage rooms at the Hong Kong Convention and Exhibition Centre ("HKCEC") free of charge for the duration of the **electronicAsia 2025 ("Fair")**, all goods and properties ("Property") are stored at our / my sole risk and responsibility, and that we / I shall be solely responsible for and bear the sole risk of any and all loss, damage to and/or deterioration of the Property, including without limitation to those caused by theft, fire, accident, electrical power failure, etc. We / I agree that, to the fullest extent permitted by law, HKTDC and its officers, employees, representatives and/or agents shall not be liable for any loss, liability, damages, claims, costs or expenses (including legal expenses) and/or any direct, indirect, special, incidental, or consequential loss and/or damages of any kind arising from our / my access and/or use of the storage rooms, except for death or personal injury caused by HKTDC's negligence to the extent that it cannot be excluded or restricted at law. We / I shall also indemnify the HKTDC and/or its officers, employees, representatives, agents and/or any users of the storage rooms for all claims, demands, liabilities, damages, costs and expenses (including legal expenses) incurred by any or all of them which arise out of our / my access to and/or use of the storage rooms.

I have read the above statement and I agree to the terms thereof.

Company Name: _____

Contact Person: _____ Booth No.: _____

Company Tel: _____ Mobile Tel: _____

No. of Boxes: _____ Estimated size: _____ CBM

Signature: _____ Date: _____

Organiser 主辦機構:

表格 1
免費儲存服務
截止日期: 2025 年 9 月 15 日

 電郵: william.tsang@hktdc.org

為向各參展商提供更完善服務，現主辦機構設有 4 種不同的免費展品儲存服務，詳情如下：

種類	目的	存放日期及時間	提取日期及時間	展品儲存地點
□ 進場日儲存	避免進場日嚴重交通擠塞，提前寄存展品	10 月 11 日 下午 2:00 至 下午 8:00 止	10 月 12 日 上午 8:30 至 下午 8:00 止	會議室 N111 - N112
□ 撤館日儲存 (通宵)	避免撤館日嚴重交通擠塞，存放展品至翌日	10 月 16 日 下午 5:00 至 下午 8:00 止	10 月 17 日 上午 9:00 至 下午 1:00 止	
□ 展覽期間通宵 展品儲存	儲存貴重展品，但 不適用於紙皮箱	10 月 12 日至 15 日 下午 6:30 至 下午 7:30 止	10 月 13 至 16 日 上午 8:30 至 上午 9:30 止	G305 室 (展覽廳 3C 門外)
□ 撤館日儲存 (臨時)	提供臨時保安服務供即 晚離場之參展商作暫時 展品儲存	10 月 16 日 下午 5:00 後	10 月 16 日 晚上 11:00 前	

以上所有展品儲存服務**完全免費**，但參展商需**預先登記**，填妥此回覆通知書於 **2025 年 9 月 15 日前**傳真回本局。由於儲存空間有限，並以**先到先得**的形式安排。請注意：**所有現場申請將不會受理**。

條款

鑒於香港貿發局於**國際電子組件及生產技術展 2025**（「展覽」）期間向本公司/本人免費提供香港會議展覽中心（「香港會展」）之儲物空間，本公司/本人同意，所有儲存物品及財物（「財物」）的風險及責任由本公司/本人獨自承擔，本公司/本人亦為財物的任何及所有（包括但不限於因盜竊、火災、意外、電力中斷等導致的）損失、損毀及/或損耗獨自負上全責及全部風險。本公司/本人同意，在法律允許的最大範圍內，香港貿發局及其高級人員、僱員、代表及/或代理人均不會為由本公司/本人進入、接觸及/或使用有關的儲物空間而產生的任何損失、責任、損害賠償、索償、費用或開支（包括法律費用）及/或任何直接、間接、特別、附帶或相應而生的損失及/或任何種類的損害賠償負上法律責任，但在不能於法律上免除或限制的前提下，由香港貿發局的疏忽所導致的死亡或人身傷害除外。本公司/本人亦會就任何或所有香港貿發局及/或其高級人員、僱員、代表、代理人及/或相關儲物空間的任何使用者因本公司/本人進入、接觸及/或使用相關的儲物空間而產生的所有索償、要求、責任、損害賠償、費用及開支（包括法律費用），悉數彌償前述人士。

（以上條款只供參考，並以英文版本為準。）

本人已閱讀以上條款並同意遵守。

公司名稱：_____

聯絡人：_____ 展台編號：_____

公司電話：_____ 手提電話：_____

展品件數：_____（箱） 預計體積：_____立方米

簽名：_____ 日期：_____

Organiser 主辦機構：